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| **Wendy's Letter Rubric****GPS Algebra—Ms. Turbiville** Student Name:     \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
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| CATEGORY  | **4**  | **3**  | **2**  | **1**  |
| **Salutation and Closing**  | Salutation and closing have no errors in capitalization and punctuation.  | Salutation and closing have 1-2 errors in capitalization and punctuation.  | Salutation and closing have 3 or more errors in capitalization and punctuation.  | Salutation and/or closing are missing.  |
| **Sentences & Paragraphs**  | Sentences and 4 paragraphs are complete, well-constructed and of varied structure.  | All sentences are complete and well-constructed (no fragments, no run-ons). Paragraphing is generally done well.  | Most sentences are complete and well-constructed. Paragraphing needs some work.  | Many sentence fragments or run-on sentences OR paragraphing needs lots of work.  |
| **Content Accuracy**  | The letter explains the math used correctly.  | The letter mostly explains the math used correctly. There is one mistake made.  | The letter somewhat explains the math used correctly. There is two or three mistakes made.  | The letter does not explain the math correctly.  |
| **Ideas**  | Ideas were expressed in a clear and organized fashion. It was easy to figure out what the letter was about.  | Ideas were expressed in a pretty clear manner, but the organization could have been better.  | Ideas were somewhat organized, but were not very clear. It took more than one reading to figure out what the letter was about.  | The letter seemed to be a collection of unrelated sentences. It was very difficult to figure out what the letter was about.  |
| **Grammar & spelling (conventions)**  | Writer makes no errors in grammar or spelling.  | Writer makes 1-2 errors in grammar and/or spelling.  | Writer makes 3-4 errors in grammar and/or spelling  | Writer makes more than 4 errors in grammar and/or spelling.  |

**Additional Comments:**

**Project Grade:**

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| **Wendy's Letter Rubric****GPS Algebra—Ms. Turbiville** Student Name:     \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
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| CATEGORY  | **4**  | **3**  | **2**  | **1**  |
| **Salutation and Closing**  | Salutation and closing have no errors in capitalization and punctuation.  | Salutation and closing have 1-2 errors in capitalization and punctuation.  | Salutation and closing have 3 or more errors in capitalization and punctuation.  | Salutation and/or closing are missing.  |
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**Additional Comments:**

**Project Grade:**